



The City Bridge Trust Committee

ANNEXES – APPLICATION FORMS

Date: TUESDAY, 10 JANUARY 2017
Time: 2.30 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

- b) BiPolar UK (Pages 1 - 8)
- c) Mind in Camden (Pages 9 - 18)
- d) Greenwich Foundation for the Old Royal Naval College (Pages 19 - 28)
- e) The Soldiers, Sailors, Airmen and Families Association -Forces Help (SSAFA) (Pages 29 - 38)
- f) Cripplegate Foundation (Pages 39 - 48)
- g) Royal Trinity Hospice (Pages 49 - 58)
- h) Refugee Action (Pages 59 - 68)
- i) Upper Room (St Saviour's with St Mary's) (Pages 69 - 78)
- j) Eastside Primetimers Foundation (Pages 79 - 88)
- k) Sound Connections (Pages 89 - 98)
- l) The Kensington and Chelsea Foundation (KCF) (Pages 99 - 108)

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: MDF The BiPolar Organisation	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Westminster	
Contact person: Ms Davinia Batley	Position: Fundraising Manager
Website: http://www.bipolaruk.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 293340
When was your organisation established? 01/01/1983	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health
Which of the programme outcome(s) does your application aim to achieve? A reduction in suicide and self-harm amongst the recognised at risk groups More children and young people receiving specialist help, resulting in improved mental health
Please describe the purpose of your funding request in one sentence. Develop and enhance the eCommunity; an anonymous moderated 24-hour forum for individuals and families affected by bipolar.
When will the funding be required? 01/11/2016
How much funding are you requesting? Year 1: £64,355 Year 2: £60,523 Year 3: £74,249 Total: £199,127

Aims of your organisation:**Our Vision:**

Everyone affected by bipolar can find the support they need, when they need it.

Our Mission:

To support and empower more people affected by bipolar.

Our 2015-2020 Strategic Aims:**1) To expand and develop our services**

We will continue to provide effective, sustainable and innovative services that support and empower individuals and families.

2) To raise awareness of bipolar

We will increase awareness of bipolar in both public and professional arenas to help enhance understanding of this complex illness and reduce stigma.

3) To strengthen our organisation

We will invest in our organisation to ensure we provide the best services and support possible.

Main activities of your organisation:

Bipolar UK was founded in 1983 by a small group of individuals, living with bipolar, in response to the Mental Health Act and public ignorance of mental illness. The initial ambition was to dispel the stigma, secrecy and widespread ignorance of bipolar. When the founders gathered however, they quickly realised the benefits of sharing experiences of bipolar: the benefits of peer support.

We have since developed into a small national charity delivering a blend of services. Our vision is to provide people affected by bipolar with the support they need, when they need it.

We also recognise the daily impact the lifelong illness can have on loved ones and offer support for carers. A user-led organisation, people affected by bipolar form a significant part of our Board of Trustees, staff team and volunteers.

Our strategic plans are the product of service user demand and we're committed to the values of peer support, complemented by specialist help.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
20	5	12	400

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	Four years

Summary of grant request

Bipolar UK's moderated, 24-hour eCommunity is a safe forum for people to share experiences, information, and advice. The peer support service covers a range of topics including insomnia, accessing employment, creative outlets and bereavement.

Technology has become part of most people's everyday lives and has caught up with our human need to be connected. The combination of technology, peer support, highly professional moderation and safeguarding ensures thousands of individuals affected by bipolar have an opportunity to access advice, support, and reassurance from others who understand what they're going through.

We have, however, seen an unprecedented acceleration in demand; in the past two years alone we've welcomed more than 7,000 new members to the forum. In London we have over 2,426 registered users - with more joining daily.

The eCommunity was established in the late 1990s and our platform has fallen out of step with changing technology. Over the years we have applied transitional measures, but we're fast approaching a tipping point where our inability to meet service users' expectations will impact the very support we provide. Moreover, the sheer weight of demand is increasing the incidence of unavailability to fifteen separate occasions in the past twelve months.

Bipolar UK's experience providing an online peer forum for over fifteen years, validated by its recent surge in popularity, means we are uniquely positioned to work together with service users to shape the future of the service. We have built trust with individuals affected by bipolar and carers alike.

Demand from children and young people affected by bipolar has increased dramatically. We aim to meet the newly identified need as part of the project by including a secure module for under 18s with the facility for scheduled discussions overseen by a Youth Officer. We also intend to host expert 'guest speakers' within the eCommunity, on subjects such as bipolar at work, self-management tools and nutrition.

Registration details offer crucial contact information, should a user indicate that they are at risk of suicide and in need of crisis intervention. As bipolar increases the risk of suicide by up to 20 times, it's vital that we have the capacity in place to respond immediately to any concerns. Last year, 35 individual were supported by our crisis team thanks to an eCommunity referral.

Our 24/7 service is moderated by 1.5 team members. As the number of users - and thus posts - has almost doubled in two years, such a limited headcount is no longer sustainable, safe for our service users or fair on our colleagues.

72% of eCommunity users tell us that the service helps them feel less alone. Our users tell us what the peer support service means to them: "Amazing to be able to speak to someone with the same condition who can relate. I feel like I don't have to try and explain myself in full because I know they get it".

Our 2015 service user survey shows the eCommunity is an integral part life. Of the 11.5% respondents who access our services every day, nearly half do so via the eCommunity. A further 18% of beneficiaries access our support weekly - a third of whom cite the eCommunity as the service they use.

We need to develop a new eCommunity service, including a mobile app and secure module for young people, as well as recruit dedicated Moderators and Youth Officers.

In keeping with the tenet of peer support, the eCommunity is for and delivered by our service users. The online medium keeps our carbon footprint far lower than any face to face service with the same UK coverage and 24/7 accessibility.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

N/A

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Support over 7,000 Londoners through online peer support over three years.

Support 16-18-year-olds - as bipolar first presents or who have parents who have a diagnosis - through a protected, secure online module incorporating scheduled online chat facilitated by a Youth Officer.

Redevelop and launch our 24-hour moderated anonymous eCommunity for people affected by bipolar - with an integrated mobile application.

Facilitate online discussions, led by specialists in areas such as bipolar in the workplace; mental health and physical exercise; and caring for someone with bipolar.

Consult with service users on eCommunity plans via online surveys and the establishment of a Development Board comprising service users.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Help 90% of individuals to better understand bipolar and its impact.

66% of individuals will be better informed to make decisions about their illness.

78% of individuals will feel less alone.

People affected by bipolar feel they have a safe space to learn about the disorder, free from stigma and judgement.

Individuals build confidence by sharing their lived experience of bipolar with others in similar situations.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The period includes eCommunity development, bringing the service up-to-date for web users (e.g. making it mobile-friendly). Development cost won't be replicated in future years. Running costs (i.e. moderators' salaries, server space) will continue as long as the service does. We intend to secure future funding by increasing unrestricted income as part of our current strategy and from further grant income.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 2,500
In which Greater London borough(s) or areas of London will your beneficiaries live? London-wide (100%)
What age group(s) will benefit? 16-24 25-44 45-64 65-74 75 and over
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 71-80%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Full Employment Costs	45,000	68,000	88,000	201,000
Training & Recruitment	5,000	3,000	2,000	10,000
Travel & Subsistence	1,000	1,100	1,200	3,300
Volunteer Expenses	2,000	1,000	1,000	4,000
Communications & Consultation	5,000	5,000	5,000	15,000
eCommunity Platform Development and Maintenance	40,000	10,000	10,000	60,000
IT Support	12,000	8,000	8,000	28,000
Full Cost Recovery (e.g. rent) & Capital Expenditure (e.g. desks)	17,800	19,500	22,000	59,300
Monitoring & Evaluation	1,000	1,000	5,000	7,000
TOTAL:	128,800	116,600	142,200	387,600

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Bupa UK Foundation	20,000	0	0	20,000
TOTAL:	20,000	0	0	20,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Eveson Charitable Trust	10,000	0	0	10,000
The Schroder Foundation	3,000	0	0	3,000
MBNA General Foundation	5,000	0	0	5,000
Steel Charitable Trust	10,000	0	0	10,000
TOTAL:	28,000	0	0	28,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
eCommunity Moderator (part-time)	10,000	10,500	11,025	31,525
eCommunity Moderator (part-time) #2	0	10,000	10,500	20,500
eCommunity Moderator (part-time) #3	0	0	10,000	10,000
Information & Support Manager (part-time allocation)	13,355	14,023	14,724	42,102
eCommunity Platform Development and Maintenance	20,000	10,000	10,000	40,000
IT Support	12,000	8,000	8,000	28,000
Full Cost Recovery (e.g. rent) & Capital Expenditure (e.g. desks)	9,000	8,000	10,000	27,000
TOTAL:	64,355	60,523	74,249	199,127

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	341,843
Activities for generating funds	0
Investment income	1,564
Income from charitable activities	424,012
Other sources	4,805
Total Income:	772,224

Expenditure:	£
Charitable activities	693,950
Governance costs	13,639
Cost of generating funds	144,435
Other	0
Total Expenditure:	852,024
Net (deficit)/surplus:	-79,800
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-79,800

Asset position at year end	£
Fixed assets	10,374
Investments	0
Net current assets	561,641
Long-term liabilities	
*Total Assets (A):	572,015

Reserves at year end	£
Restricted funds	196,399
Endowment Funds	0
Unrestricted funds	375,616
*Total Reserves (B):	572,015

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
11-20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

As part of the Board of Trustees' succession plans, we undertook a successful skills-based Trustee recruitment drive in summer 2015. We were delighted to welcome six new Trustees to the Board of Trustees at the September AGM. At the same meeting, per the charity's governance protocols, two longstanding Trustees resigned from post.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	990	990	0
London Councils	0	0	0
Health Authorities	8,791	9,791	9,791
Central Government departments	87,437	87,437	79,200
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Mary Kinross Charitable Trust	30,000	35,000	35,000
The Monument Trust	100,000	75,000	50,000
Audrey & Stanley Burton 1960 Charitable Trust The Peter Carr Trust	50,000	15,000	0
Garfield Weston	0	50,000	0
Big Lottery Fund (Partnership with Mind)	0	0	115,923

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Davinia Batley**

Role within **Fundraising Manager**
Organisation:

The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: Mind in Camden	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Camden	
Contact person: Mr Brian Dawn	Position: Chief Executive
Website: http://www.mindincamden.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 292180
When was your organisation established? 01/01/1985	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health
Which of the programme outcome(s) does your application aim to achieve? More offenders and ex-offenders receiving help and support to improve their mental health More refugee and asylum seekers experiencing trauma, grief and loss accessing mental health services resulting in improved mental health
Please describe the purpose of your funding request in one sentence. Improving the mental health of people who are in distress through hearing voices and other unusual experiences in prisons and other places of detainment
When will the funding be required? 04/01/2017
How much funding are you requesting? Year 1: £43,708 Year 2: £44,461 Year 3: £45,227 Total: £133,396

Aims of your organisation:

i) Charitable Objects

- a) To work for, promote and provide for the well-being, interests and rights of people who have mental ill health
- b) To work for and promote the preservation and safeguarding of good mental health

ii) Our Mission

Working alongside people of all ages who are experiencing distress through voices, visions, unusual beliefs, anxiety, hopelessness and extremes of mood, Mind in Camden will stimulate change and development in mental health services by providing, promoting and partnering in services in diverse settings that:

- enable self defined recovery, increase self esteem and promote hope
- involve guided and unguided self help, co-production and peer support
- challenge stereotyping, stigma, isolation and social exclusion

Main activities of your organisation:

London Hearing Voices Network: Supports up to 42 Hearing Voices peer support groups across Greater London through training and supporting group facilitators and signposting users.

Voice Collective: Supporting 150 children/young people distressed by voice hearing/other unusual experiences, and their families, and training around 250 staff per year.

Hearing Voices Prison Project: Develops and supports hearing voices peer support groups serving around 150 users in prisons and secure units in London.

Phoenix Wellbeing and Recovery Service: Offering social spaces, peer support, individual help, and workshops co-produced with 120 service users with substantial mental health issues each year.

REST: Supporting up to 130 Camden and Islington residents experiencing addiction problems with benzodiazepines enabling 90% of service users to safely withdraw, reduce or stabilise their dosage.

The Team Around The Practice Project: Developing and delivering, with the Tavistock and Portman NHS Trust, a holistic mental health service across 37 GP practices in Camden supporting social prescribing for over 250 people per year.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
7	13	6	80

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	3 Years

Summary of grant request

The need:

Research highlights that between 20-30% of people in prisons experiences symptoms of very serious mental health issues - psychosis - including hearing voices, unusual beliefs and disassociation. Self-harm and suicide are 15 times higher than in the general population.

HM prison inspectorate have highlighted that mental health in reach teams do not always consider voice hearing treatable, but that that 25% of suicides involve voice hearing.

Our own experience of talking with prisoners, custodial staff, safer custody groups, staff in rehab units and mental health inreach teams over the last 5 years is that the need for the kind of interventions we provide is pressing.

Why we are the right organisation to deliver the work:

Since 2010 Mind in Camden has worked to introduce peer support groups for people who hear voices and have other unusual sensory/cognitive experiences into prisons and secure units. During this time we have directly co-facilitated peer support groups in HMP Holloway, Pentonville, Thameside, Wandsworth, and Wormwood Scrubs on healthcare, main and detox wings and enabled a further 10 groups to be set up in prisons and secure units through training and other support.

How the work will be delivered:

In March 2016 a review of this work concluded that we would further develop the network of groups we have built in Greater London prisons by:

- a) Widening the project's remit to include people in detained in other settings e.g. refugees in Immigration Removal Centres, we are in discussion with Harmondsworth and several other R&A projects
- b) Expanding our offer of directly provided activities to institutions to include time limited peer support workshops for prisoners and a wider variety of training for staff.
- c) Enhancing our focus on post release wellbeing by piloting peer support groups in the community aimed at ex-offenders, in partnership with through the gate services in London prisons, who we already have contact with and creating new partnerships with probation services.

We will also continue to share our development and learning with institutions outside of London through training and providing distance implementation support, using the London Network as a model of good practice.

What the project aims to achieve:

The overall aim of this project and how the project will meet the Trust's programme outcome is best summarised by these comments from existing group members:

"Attending the group has given me the tools I need to address the voices I hear, and most importantly these tools allow me to control these inner voices. They no longer control me; I say this with pride... I have at long last reached the stage where I've fully come to terms with it, and to be honest, coming to the Hearing Voices group is the best thing I've ever done."

"Coming to this group today has given me hope."

(Group members in Pentonville and Holloway)

Meeting the 'Principles of Good Practice':

The groups involve service-users in the management and running of the service because they are based on true peer support and co-production. Facilitators are trained to listen and respond to group members, rather than lead, provide therapy or diagnose.

The work welcomes people of all backgrounds and values diversity by inclusion in our training and practice of personal, cultural and faith based understandings of these experience. When volunteers are involved we value and support them by thorough training, induction, ongoing support and access to our employee assistance programme.

We take steps to reduce our carbon footprint by monitoring it and making and environmental action plan each year to reduce it.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

- 1. Investors in People Standard for learning and development of staff**
- 2. Charity Commission Member's Kite mark, for good governance**
- 3. Carbon Smart and Cutting Carbon, for reduction of our carbon footprint and environment friendly practice**
- 4. Positive about People Kite Mark for our practice around employment of people with a disability**
- 5. We are a London Living Wage Employer**

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Set up and maintain peer support groups including allocating a staff time to undertake co-facilitation of groups with prison staff. To decrease the risk of dependency this will not be a permanent arrangement with any institution, only being available where it will enable groups to start up or continue.

Provide an annual programme of up to 2x6 weeks of peer support style self-help workshops for those in detention co-facilitated with staff from the setting in which we work. These will focus on whatever is seen as the highest need in the institutions with which we work.

Provide an annual programme of one day staff training events on issues that we identify with staff - this could include any issue which is susceptible to a peer support or self-help approach, and will be aimed at different groups e.g. through the gate/probation staff, safer custody staff, Samaritan listeners

Continue to provide three day hearing voices peer support group facilitation training at least once a year to contribute to maintaining existing peer support groups and/or setting new ones up and provide follow up sessions to embed practice and support facilitators, including webinars and specialist training

Pilot a peer support group in the community specifically for ex-offenders, in partnership with and located in an organisation that already provides services for this group -- evaluate the pilot, learn lessons and consider roll out for different groups (e.g. for women, young offenders, for refugees or asylum seekers)

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

80-90% of 1,161 people attending 2,628 peer support group sessions reporting one or more of the following: Increased coping strategies, Decreased distress, Decreased stigma, Decreased self-harm/suicidal ideation, Increased sense of community, Increased hope, Increased community links on release, Increased capacity for education/work, increased capacity to address substance/alcohol or other addictions

Provide 160 places to staff on 3 day peer support group facilitation courses, and a further 450 places on awareness and skills training for none facilitators.

70-90% of up to 610 staff reporting one or more of the following: Increased confidence conversing with clients about voice hearing and similar distressing experiences, Increased understanding of client's perspectives. Increased ability to relate to clients. Increased ability to successfully convey coping strategies to benefit clients.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

As a capacity building project, outcomes going forward are not reliant on continued funding, however, subject to review, work with detained people may continue after project end, options will be:

- At minimum, continued training for new facilitators directly funded by fees**
- A separately funded project focusing on learning from this one**

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

590

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

15-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

61-70%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries and on-costs:	50,676	51,689	52,723	155,087
Other Staffing costs (eg training, employee assistance)	3,066	3,097	3,128	9,290
Postage, stationary, Telephone, Printing	1,780	1,798	1,816	5,394
Volunteer expenses, room hire, training materials	2,283	2,306	2,329	6,917
IT and Database Subscription	1,400	1,414	1,428	4,243
Equipment Depreciation	691	691	691	2,073
Audit and Professional Fees	684	691	698	2,073
Rent and office space	8,624	8,710	8,797	26,132
Finance, HR, Governance and Administration	3,642	3,705	3,769	11,116
TOTAL:	72,846	74,101	75,379	222,326

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
N/A	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Tudor Trust (Considering 1st stage) no fixed sum-estimated	20,000	20,000	20,000	60,000
Bromley Trust (may be invited to re-apply in January)	15,000	15,000	15,000	45,000
TOTAL:	35,000	35,000	35,000	105,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries and on-costs:	30,405	31,013	31,634	93,052
Other Staffing costs (eg training, employee assistance)	1,840	1,858	1,877	5,574
Postage, stationary, Telephone, Printing	1,068	1,079	1,090	3,236
Volunteer expenses, room hire, training materials	1,370	1,383	1,397	4,150
IT and Database Subscription	840	849	857	2,546
Equipment Depreciation	415	415	415	1,244
Audit and Professional Fees	411	415	419	1,244
Rent and office space	5,174	5,226	5,278	15,679
Finance, HR, Governance and Administration	2,185	2,223	2,261	6,670
TOTAL:	43,708	44,461	45,227	133,396

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	12,010
Activities for generating funds	81,811
Investment income	143
Income from charitable activities	553,880
Other sources	0
Total Income:	647,844

Expenditure:	£
Charitable activities	529,394
Governance costs	7,981
Cost of generating funds	63,519
Other	0
Total Expenditure:	600,894
Net (deficit)/surplus:	46,950
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	46,950 <i>FB</i>

Asset position at year end	£
Fixed assets	8,542
Investments	
Net current assets	205,821
Long-term liabilities	0
*Total Assets (A):	214,363

Reserves at year end	£
Restricted funds	8,312
Endowment Funds	0
Unrestricted funds	206,051
*Total Reserves (B):	214,363

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Note that the drop in income between YE 2014 and YE 2015 is due to the ending of sub-contracts of £159,692, the bulk of which was part of a Local Authority block contract that funded us as the lead in a consortium. Additionally we will sustain a deficit in 2015-2016 of around £14,000 due to the predicted issues outlined in Reserves Policy above.*

* on file

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	380,829	273,977	264,061
London Councils	0	0	0
Health Authorities	48,425	48,425	124,564
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
City Bridges Trust	50,000	0	0
Comic Relief	40,559	0	0
Esmee Fairbairn	40,000	30,000	0
Children in Need	30,736	32,678	33,168
John Lyons Trust	0	21,350	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Brian Dawn**

Role within **Chief Executive**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant

About your organisation

Name of your organisation: Greenwich Foundation for the Old Royal Naval College	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Greenwich	
Contact person: Ms Luminita Holban	Position: Head of Grants and Individual Giving
Website: http://www.ornc.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1062519
When was your organisation established? 22/05/1997	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result
Please describe the purpose of your funding request in one sentence. To create a new, fully inclusive entrance to the Painted Hall, increasing the value of the building as a community heritage resource for Londoners
When will the funding be required? 09/01/2017
How much funding are you requesting? Year 1: £61,500 Year 2: £38,500 Year 3: £0 Total: £100,000

Aims of your organisation:

The ORNC was established as the Royal Hospital for Seamen in 1694. Designed by Sir Christopher Wren, this riverside masterpiece stands on the site of Greenwich Palace, Henry VIII's birthplace and favourite royal residence. It is one of the most important ensembles in European Baroque architecture and home to the Painted Hall "the most complete realization of Baroque scenography in an English interior" (E. Croft Murray).

Now safeguarded by the Greenwich Foundation, the site is open to the public free of charge throughout the year. Our mission is to conserve the ORNC for present and future generations, share its significance and create enjoyment, learning and unique cultural experiences for all. Over the past 18 years the ORNC has become an essential resource for Londoners seeking cultural enrichment, learning and recreation.

Every year we welcome 1.7 million visitors (of whom 33% are from London). 5,500 children (almost exclusively from London) take part in our award winning learning programme.

Main activities of your organisation:

The ORNC spends around £3m per year on conserving and upgrading the buildings, grounds and interiors of this outstanding heritage site. For example, in recent years we have repaired the lead and slate roof of the King Charles block, restored Nicholas Hawksmoor's south façade of the King William block, and installed a new fire escape in the Painted Hall. We are now preparing to embark on our most ambitious project to date: the conservation of the Painted Hall and re-development of the King William Undercroft.

Our award-winning learning team delivers interactive workshops to thousands of children primarily from the London Boroughs of Greenwich, Lewisham, Tower Hamlets, Newham, Southwark and beyond. To help increase community cohesion and attract harder-to-reach groups, we work with students of English for Speakers of Other Languages (ESOL) and groups with special educational needs as well as physical and sensory impairments.

We also strive to provide an unrivalled experience and accessible interpretation to all our visitors.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
47	20	10	103

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	132 years

Summary of grant request

Artistically and historically the Painted Hall is one of the country's most important interiors. It is also one of the largest dining halls of its date in Europe, and the place where the body of Admiral Lord Nelson lay in state in 1806. Yet it was built for some of the most impoverished people in the land -- old and injured sailors retired from the British Navy. Today the Painted Hall receives around 400,000 visitors every year. More than a third are from London. It is also a place of learning, benefiting more than 5,500 schoolchildren annually, as well as public events, community workshops and citizenship ceremonies. As such, the Painted Hall is recognised as a valuable cultural and community resource for people from south-east London and beyond.

6% of visitors describe themselves as having a disability. It is recognised that disabled and less mobile people still face certain barriers -- physical and otherwise -- to full access and enjoyment of the Painted Hall.

As part of the landmark Painted Hall Conservation Project, we will undertake a number of improvements aimed at reducing these barriers. Following an access audit by experts from the Centre for Accessible Environments, a key objective is to create a new, fully inclusive entrance to the Painted Hall.

Based on the audit's recommendations, as well as expert advice and consultations with users and stakeholders, a range of capital interventions - including a platform lift - are proposed (detailed below and in the attached proposal), which will make the Painted Hall more accessible and more widely used by disabled people, and increase the overall number of visitors to 600,000 per year.

These capital improvements will take place between January 2017 and September 2018, and are estimated to cost £237,605. They are part of an £8m programme of conservation, building and learning and participation activities, which will safeguard Britain's greatest Baroque painting and make it more accessible and relevant to visitors.

Good practice principles will be employed throughout the project, with particular attention to:

- Involving disabled people in all stages of the proposed improvements (the access audit has consulted wheelchair users; the new entrance arrangements will be tested by disabled people; our visitor experience team will continue to monitor use of the new entrance and survey disabled users to make sure their needs are addressed)
 - Welcoming people from all backgrounds and valuing diversity (the project aims to embed diversity and access throughout all activities; we will work closely with specialist access groups to remove barriers and develop relevant interpretation and resources; training will be provided to front of house staff and volunteers in access awareness and welcoming diverse audiences; an access mentor will be appointed to mentor key staff members and support wider inclusion work)
 - Valuing and supporting volunteers (the ORNC has more than 100 regular volunteers, who are well supported and valued, but the Painted Hall project will offer additional opportunities to expand the range and flexibility of roles to meet the needs of different volunteers; we are also in the process of being certified by Investors in Volunteers).
- We are also taking steps to monitor and reduce our carbon footprint. Most of our emissions come from visitor transport and energy consumption. With regard to visitors we are promoting green ways of accessing our site, in particular the river boat and cycling. In terms of energy consumption, we are replacing our antiquated heating system with a more efficient one, and introducing low-energy lighting.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

n/a

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Adapting the kerb, paving and threshold of the new entrance, and raising the height of existing door openings

Raising the floor level in the new entrance lobby and corridor, forming steps and balustrades

Installing a scissor action hydraulic platform lift

Introducing new, glazed automated doors

New floor surfaces and perimeter detail, signage & improved lighting

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Visitors with special access needs feel the Painted Hall is more inclusive as a result of the project

More and better information is available to encourage and facilitate visits by people with special access needs

ORNC staff and volunteers are better equipped to meet the needs of disabled and less mobile visitors

The Painted Hall is more widely used by disabled people

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The capital investment will be completed during the funding period, but the ongoing maintenance of the improved areas and associated infrastructure will be funded by the Greenwich Foundation from its annual planned maintenance budget. Funding for this comes from a range of sources - our role as a landlord, commercial income, philanthropic donations and investments.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

200,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
External modifications (kerb, threshold, pacing, door openings)	25,000	0	0	25,000
Internal building work (raising floor, forming steps & balustrades)	30,000	0	0	30,000
Internal finishes (floor surfaces, perimeter detail)	37,370	0	0	37,370
Installation of new, glazed, automatic doors	0	15,000	0	15,000
Installation of new platform lift	0	34,500	0	34,500
New signage and lighting	0	750	0	750
Contractors' preliminaries (approx. 15%), overheads and profit (approx. 10%)	23,175	12,480	0	35,655
Professional fees: architects, engineers, QS etc.(approx. 15%)	13,905	7,488	0	21,393
Allowance for inflation (approx. 8%) and contingency (approx. 11%)	24,660	13,277	0	37,937
TOTAL:	154,110	83,495	0	237,605

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Heritage Lottery Fund	70,000	40,000	0	110,000
TOTAL:	70,000	40,000	0	110,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
External modifications (kerb, threshold, pacing, door openings)	25,000	0	0	25,000
Internal building work (raising floor, forming steps & balustrades)	30,000	0	0	30,000
Internal finishes (floor surfaces, perimeter detail)	0	0	0	0
Installation of new, glazed, automatic doors	0	0	0	0
Installation of new platform lift	0	34,500	0	34,500
New signage and lighting	0	0	0	0
Contractors' preliminaries (approx. 15%), overheads and profit (approx. 10%)	3,500	2,000	0	5,500
Professional fees: architects, engineers, QS	3,000	2,000	0	5,000

etc.(approx. 15%)				
Allowance for inflation (approx. 8%) and contingency (approx. 11%)	0	0	0	0
TOTAL:	61,500	38,500	0	100,000

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	3,322,983
Activities for generating funds	954,873
Investment income	111,128
Income from charitable activities	2,409,017
Other sources	4,545
Total Income:	6,802,547

Expenditure:	£
Charitable activities	5,358,742
Governance costs	22,364
Cost of generating funds	673,196
Other	0
Total Expenditure:	6,054,301
Net (deficit)/surplus:	748,247
Other Recognised Gains/(Losses):	-26,778
Net Movement in Funds:	721,468

Asset position at year end	£
Fixed assets	462,192
Investments	8,861,518
Net current assets	4,528,370
Long-term liabilities	5,170,090
*Total Assets (A):	8,681,990

Reserves at year end	£
Restricted funds	768,972
Endowment Funds	1,744,143
Unrestricted funds	6,168,875
*Total Reserves (B):	8,681,990

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 21-30%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: None
--

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	1,274,010	1,225,000	1,468,000
Other statutory bodies	425,698	323,569	499,829

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Gosling Foundation Limited	0	0	500,000
Garfield Weston Foundation	0	0	200,000
The Wolfson Foundation	70,000	0	0
Sir Siegmund Warburg's Voluntary Settlement	0	0	50,000
J Paul Getty Jnr Charitable Trust	30,000	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Luminita Holban**

Role within **Head of Grants & Individual Giving**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant

About your organisation

Name of your organisation: The Soldiers, Sailors, Airmen and Families Association - Forces Help	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? City	
Contact person: Miss Philippa Westwood	Position: Trusts & Major Donor Officer
Website: http://www.ssafa.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 210760
When was your organisation established? 01/02/1885	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London Safer
Which of the programme outcome(s) does your application aim to achieve? More survivors of domestic violence accessing good quality support services that help them to improve their safety, health and well-being Domestic violence survivors empowered to avoid or leave violent, abusive or exploitative situations
Please describe the purpose of your funding request in one sentence. To fund the Home Manager of SSAFA's London refuge for women whose relationship with someone in the military has broken down.
When will the funding be required? 31/08/2016
How much funding are you requesting? Year 1: £33,300 Year 2: £34,000 Year 3: £34,700 Total: £102,000

Aims of your organisation:

Founded in 1885, SSAFA is the oldest national tri-service military charity of its kind. Our values mean that we are committed, practical and understanding, helping our regular and reserve Armed Forces, veterans, and their families in any way we can at times of greatest need.

SSAFA's purpose is to relieve the need, suffering and distress of all those who are serving or have served in the Armed Forces of the Crown, and their families and dependants. We believe that those who have done important and dangerous things for their country should get the best possible support when they need it, and that the hardships experienced by their families should also be recognised.

Everything SSAFA does is underpinned by our vision to ensure that the Armed Forces, veterans and their families know they can depend on us for support for the rest of their lives.

Main activities of your organisation:

Our key activities include:

- Welfare advice and support - this is provided in the local community through our network of 92 regional branches staffed by trained volunteers. We also provide advice and support on military bases through our 66 voluntary service committees.
- Specialist services - these have been designed specifically to address unmet needs in the Armed Forces community and are run centrally by our professional staff (e.g. adoption agency, short breaks for children with disabilities or additional needs, mentoring for Service Leavers, confidential telephone support line).
- Housing - our facilities range from a residential care home and adapted bungalows accommodation for elderly and disabled veterans to shorter-term housing for Service families with specific needs (e.g. relationship breakdown, visiting loved ones at military rehabilitation facilities).
- Health and social care - we deliver contracted health and social care services to Armed Forces families in the UK and overseas including primary care, midwifery, childcare services and nursing.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
429	129	14	6,967

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Relationship breakdown is emotional and upsetting for any family, but women with a military connection face particular issues. If the family is living in service accommodation, the non-serving spouse and children have just three months to pack up their lives, secure new housing, and leave, before being evicted. In cases of domestic violence, women often do not have the freedom, confidence or independent financial means to find somewhere to go.

SSAFA runs two Stepping Stone Homes to offer free accommodation for these women and their children. We hope the City Bridge Trust will support our London Stepping Stone Home - Stepping Stones House - by awarding a grant to fund the Home Manager' salary.

Stepping Stones House provides a nurturing and safe environment for women (alone or with children) to recover from failed, destructive or abusive relationships with serving or veteran men from the Armed Forces. The Home also accommodates a small number of other women and children on behalf of the Local Authority.

The Home's team of three Family Support Workers (one of whom is the Home Manager) help these women to explore their future, prioritise needs, manage any language requirements, establish benefit entitlements, cope with their changed situation, and regain their confidence to enable them to move forward independently.

Most women arrive with only a few bags of clothes for them and their children. We support them with any immediate food, clothing, or welfare needs and the Home is fully furnished. If new residents are not confident enough to leave the building, staff will assist with grocery shopping and other needs until they can manage themselves.

Once settled, a member of the team will undertake a risk assessment with each new resident. Key to this is underlying the importance of never disclosing the Home's location to safeguard both themselves and other residents who may be vulnerable or in danger from former partners.

Staff will then work with each woman to compile a detailed, outcome-based support plan based on their and their children's needs. Based on this, staff provide support, advice and practical help to give residents the tools to make a positive step forward in their lives and transition back to independence after a traumatic and emotional time. Women and children who are survivors of domestic violence are advised of specialist local support and advocacy services (such as counselling or the local Independent Domestic Violence Advisor) and staff will accompany them to appointments and court hearings when asked.

Having supported Armed Forces families for more than 130 years, and run Stepping Stones House since 1996, SSAFA has built extensive experience and expertise in helping women with a service connection through the traumatic experience of relationship breakdown. While the Home does not exclusively offer shelter to those affected by domestic violence, the home is a registered refuge and domestic violence is the most common cause for residents needing to stay at the house (around 50% of residents). Therefore a grant to support this project would directly help City Bridge Trust to meet your objectives under the Safer London programme.

In-keeping with your Good Practice, the Home welcomes people from all backgrounds and values diversity and this is specifically included in support plans. As well as signposting to relevant organisations and amenities such as places of Worship, community support groups, and shops that can meet their specific dietary requirements, staff can also arrange interpreting services. In terms of user-involvement, staff organise regular residents' meetings where women offer feedback and suggestions on the running of the home and ideas for future developments.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Supporting People Accreditation in London Boroughs

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Effective management of referrals to the Home e.g. liaising with relevant agencies/social workers, developing a plan for safe removal of the family/woman from their home, arranging funds to cover travel/transport, accompanying families to the Home, welcoming new residents and addressing any immediate needs such as food and clothing.

Risk assessment and risk management planning with each new resident to benchmark initial wellbeing and highlight areas of concern (e.g. traumatised children who have witnessed or experience domestic violence, woman who are at risk of being found by or revealing the Home's location to a violent partner).

Completion of detailed individual Support Plans with each resident to identify support needs and desired outcomes in the following areas: Family/Former Partner, Economic Wellbeing, Sense of Community, Health, Child Protection, Personal Safety, Education and Training, Equality and Diversity, Housing, Care/Education for Children, Immigration.

Delivery of bespoke support to residents and children according to their needs to give them the tools to move forward independently e.g. emotional support, help to apply for benefits, referral to mental health support, advice/signposting for training or job-seeking, assistance with housing/Leave to Remain applications, support to arrange schooling/childcare.

Training for Home staff in relevant areas to ensure women and children receive the best support possible and to provide a safe and secure environment for residents e.g. safeguarding, domestic violence risk and safety planning, housing law and advice, welfare benefits, Mental Health First Aid, health and safety.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Residents are aware of potential safety issues both personal (e.g. related to violent former partners) and practical and response procedures so women and children feel safe and secure in Stepping Stones House and know how to respond to emergency and non-emergency situations.

Women who receive housing guidance at the Home are more confident in planning onward housing for them and their children and secure safe, appropriate accommodation when they move on.

Residents who are supported to access training and/or education at the Home achieve greater independence by securing employment or learning new skills to be able to support themselves and their families and make a positive contribution to their community when they move on.

Women and children have improved physical and emotional wellbeing through support to access local health services (including health visitors, GPs and dentists) and specialist domestic violence/mental health support services to help them cope with and move on from their difficult experiences.

Women who receive guidance on benefit entitlements and budgeting at the Home have the knowledge skills to maximise their income and balance income and expenditure so they achieve economic wellbeing when they move on.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes - following the grant period we work to support this essential post through other funding sources such as applying for restricted grants from other charitable trusts and foundations, approaches to corporate supporters and major donors, public donations, legacies, and events such as marathons, parachute jumps and extreme challenges.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

73

In which Greater London borough(s) or areas of London will your beneficiaries live?

Harrow (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

Male

Female

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs - salaries	81,985	83,624	85,297	250,906
Locum & temporary staff costs (e.g. counselling)	1,000	1,020	1,040	3,060
Staff travel	4,500	4,590	4,682	13,772
Building maintenance and running costs	48,670	49,643	50,636	148,950
Utilities, council tax & rates	33,993	34,673	35,366	104,032
Furniture	3,000	3,060	3,121	9,181
Rent (premises)	74,955	76,454	77,983	229,392
Office costs (postage, stationery, telephone)	4,223	4,307	4,394	12,924
Indirect costs (15% contribution to organisational costs e.g. finance, IT, HR, governance)	37,849	38,606	39,378	115,833
TOTAL:	290,175	295,978	301,898	888,050

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
London Borough of Harrow	130,000	130,000	130,000	390,000
Supporting People programme	36,852	0	0	36,852
Seafarers UK	17,592	0	0	17,592
	0	0	0	0
TOTAL:	184,444	130,000	130,000	444,444

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs - salary & oncosts of the Home Manager	33,300	34,000	34,700	102,000
	0	0	0	0
	0	0	0	0
TOTAL:	33,300	34,000	34,700	102,000

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2014
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Income received from:	£
Voluntary income	7,762,000
Activities for generating funds	7,064,000
Investment income	893,000
Income from charitable activities	42,199,000
Other sources	1,737,000
Total Income:	59,655,000

Expenditure:	£
Charitable activities	53,298,000
Governance costs	235,000
Cost of generating funds	6,137,000
Other	75,000
Total Expenditure:	59,745,000
Net (deficit)/surplus:	-90,000
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-10,833,000

Asset position at year end	£
Fixed assets	23,207,000
Investments	9,514,000
Net current assets	14,422,000
Long-term liabilities	40,577,000
*Total Assets (A):	6,566,000

Reserves at year end	£
Restricted funds	5,319,000
Endowment Funds	0
Unrestricted funds	1,247,000
*Total Reserves (B):	6,566,000

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 51-60%
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
--

<p>The vast majority of the Statutory Funding SSAFA receives is not in grants but related to contracts SSAFA holds to deliver Health & Social Care services on behalf of the Ministry of Defence and NHS to the Armed Forces community. As troops withdraw from Germany, our income from the contract to deliver services to Armed Forces families based there will decrease significantly.</p>

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.			
	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	129,468	120,747	130,104
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	30,339,532	33,347,964	26,499,896
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.			
Name of Funder	2012 £	2013 £	2014 £
Army Benevolent Fund	189,000	265,000	275,000
RAF Benevolent Fund	99,600	100,000	100,000
Army Central Fund	50,000	50,000	86,514
Lloyds Patriotic Fund	45,060	45,060	94,200
Royal Navy & Royal Marines Charity	60,000	60,000	80,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Philippa Westwood**

Role within **Trusts & Major Donor Officer**
Organisation:

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The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: Cripplegate Foundation	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Islington	
Contact person: Ms Helen Kersley	Position: Programme Director
Website: http://www.cripplegate.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 207499
When was your organisation established? 01/01/1891	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives
Please describe the purpose of your funding request in one sentence. To support Islington Giving's Saturday Socials programme of accessible weekend activities which helps older people combat isolation, improve wellbeing and skills and feel better connected.
When will the funding be required? 02/01/2017
How much funding are you requesting? Year 1: £50,000 Year 2: £51,250 Year 3: £52,500 Total: £153,750

Aims of your organisation:

Cripplegate Foundation works to achieve change that will transform the lives of Islington's most disadvantaged residents. We aim to use all our assets - our endowment and investments, knowledge, people and networks, grant making, programmes and partnerships.

In 2010 Cripplegate Foundation set up Islington Giving - an independent group of funders, businesses, residents and voluntary organisations working together to address poverty and inequality in Islington. Funds pledged and received to date of £4,649,250 have supported 58 projects and organisations. Islington Giving's vision is for every Islington resident - regardless of circumstance - to have the opportunity and means to live a fulfilled life. Islington Giving aims to make a positive difference by:

- 1) Confronting isolation: Islington Giving aims to connect those living in poverty, without resources of money or networks, to others and to services.
- 2) Unlocking Islington: Islington Giving aims to open up local assets and opportunities for disadvantaged residents at times and places which are needed.

Main activities of your organisation:

Cripplegate Foundation works through Islington Giving to maximise the use of all its assets. Islington Giving's main activities are to:

1. Award grants to high-quality community organisations working to address issues facing Islington's most vulnerable residents.
2. Build partnerships. This is at the heart of everything we do. We partner with other funders, residents, businesses and community organisations to increase collective knowledge of need in Islington, shine a stronger light on issues of poverty and inequality and take joint action to address them.
3. Fundraise to bring more resources into Islington. Cripplegate Foundation meets all Islington Giving's running costs and Islington Giving staff are employed by the Foundation. This allows all funds raised through Islington Giving to be used directly for grants.
4. Support everyone regardless of circumstance to be able to give - (time, expertise or resources) to benefit their community.
5. Influence others by being independent and working with wider networks including London Funders.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
5	4	17	0

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Since 2014 Islington Giving's Saturday Socials programme of group activities for older people has blossomed. Now covering 48 weekends of the year the Socials offer an anchor of activity and interaction for people with narrow or fragile social networks. Statistics show that loneliness affects many older people. In Islington, 42% of people over 65 live alone. The borough ranks fifth nationally for income deprivation affecting older people and surveys reveal that older people often feel 'locked out' of local venues and opportunities.

Saturday Socials is a regular programme of creative arts, film, football and dance events which help older people get out and be active, combat isolation, and improve wellbeing, resilience and skills. A dedicated programme of outreach, including in care settings, is deepening the reach, inclusivity and impact of the work by bringing in those who are most vulnerable and isolated. Among current participants, 46% are aged 75 or over; we aim to increase this proportion to 60% over the next two years.

The programme is delivered for Islington Giving through a partnership of highly-regarded, experienced local organisations: All Change Arts, Cubitt Education and North London Cares, with support from Age UK Islington and Arsenal in the Community. This combines varied expertise and content. Sharing knowledge in partnership means the project is genuinely more than the sum of its parts. The Saturday Socials are funded by Islington Giving through its Get Together, Get Active programme with the Arsenal Foundation with funding augmented by additional resources secured by the delivery partners themselves.

The Saturday Socials vision is for a breadth of high-quality, inclusive social and creative activities across the whole week and whole year that are easily accessible to all older people in Islington regardless of circumstance. The Socials aim to contribute by embedding opportunities to be active and build social connections at the weekends - a time when people often feel most isolated. Feedback from participants and a noticeable increase in repeat attendance indicates the Socials are making a valuable contribution. We aim to grow the Socials' reach and value over the next 3 years as a key strand in establishing an 'Age-Friendly Islington'.

The programme meets the Trust's principles of good practice as follows:

- Participants input to the direction of the programme through constant conversation and evaluation, with regular attendees supported to help plan and deliver events and activities.
- The programme embeds equality of opportunity and actively seeks to engage older people of all backgrounds. Access needs are addressed through transport, carer and language support. Project teams are representative of London's diverse communities, reflect a good gender balance and include disabled team members. Programme strands specifically target those facing particular barriers including older men, those with dementia and those with mobility issues. Activities are designed to be culturally sensitive and take place in fully accessible venues. Equalities monitoring ensures the partnership monitors any gaps in provision and reach.
- North London Cares provides opportunities for young professional volunteers to support and run the socials, and participate alongside their older neighbours, building friendships across the generations. North London Cares has signed up a network of 1,800 young professionals -- 50% of whom have directly interacted with older people over the past five years.
- The programme is rooted in community so travel is minimal and public transport is encouraged. Partnership staff walk, cycle or use public transport to sessions and all partners are actively implementing measures to reduce environmental impact through on-site recycling at their offices, reuse of paper and materials and by reducing use of electricity by, for example, turning off electrical equipment fully at night.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

A minimum of 48 weekend social activities per year, with a mix of creative arts workshops, film screenings, larger social events including tea dances and picnics, health and fitness sessions including yoga, cooking, visits to cultural events including festivals and football matches - a total of 144 over 3 years.

A minimum of 750 individual older people per year will participate in one or more event, with a minimum of 1,690 individual attendances in year one, increasing by 10% each year.

Outreach work, including quarterly street-based bus stop tours and market stalls, and 5 tailor-made projects each year in day centres, residential care and home settings reaching 50 of the most isolated individuals each year, including those who have dementia, are disabled, experience ill health or face other barriers to participation.

Twelve quarterly Get Together magazines will be produced and distributed over 3 years, mailed to 650 individuals each quarter, and distributed to over 65 organisations including doctors' surgery waiting rooms and community centres.

One older person-led symposium event, to be delivered in year 2, will share learning from the programme; a legacy publication and film will further share learning and celebrate the achievements of the Saturday Socials through our growing social networks.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Older people participating in the programme report that they have made new social connections and feel less isolated.

Older people participating in the programme report that they are actively engaging with more opportunities to develop their skills and knowledge.

Older people participating in the programme feel more confident to try and attend new things and activities.

Older people participating in the programme report improvements in their physical and mental health and well-being.

The wider sector working to support older people understands the value of the Saturday Socials offer, feels able and confident to make referrals where appropriate, and finds learning from the programme valuable for their own practice.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Islington Giving, its partners and programme participants recognise that Saturday Socials make a valuable contribution to the lives of older people in Islington. We intend to embed the programme for the future because participants value a consistent, known rhythm to the high-quality events and activities. We will secure the programme beyond the current period through Islington Giving's fund-raising initiatives.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

824

In which Greater London borough(s) or areas of London will your beneficiaries live?

Islington (100%)

What age group(s) will benefit?

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

51-60%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project management, coordination and programme production	70,938	76,017	76,917	223,872
Event costs (eg: venue, materials, refreshments)	11,260	11,660	14,001	36,921
Marketing and publications	11,850	12,058	12,270	36,178
Transport/access support	6,500	7,150	7,515	21,165
Artworks for public display and exhibitions	2,500	3,048	4,120	9,668
Learning and legacy (including symposium, film and publication)	2,000	7,000	6,000	15,000

TOTAL:	105,048	116,933	120,823	342,804
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
North London Cares - community fundraising	19,000	20,000	21,500	60,500
Cubitt - match funding from Arts Council, Islington Council	6,500	10,000	11,700	28,200
All Change - match funding	7,500	7,500	7,500	22,500
Match funding through Islington Giving and partners ongoing fundraising activities	22,048 ✓	28,183	27,623	77,854

TOTAL:	55,048	65,683	68,323	189,054
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project management, coordination and programme production	38,000	38,000	38,000	114,000
Event costs (eg: venue, materials, refreshments)	6,000	6,250	7,000	19,250
Transport/access support	5,000	5,000	5,500	15,500
Learning and legacy (including symposium, film and publication)	1,000	2,000	2,000	5,000

TOTAL:	50,000	51,250	52,500	153,750
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2015
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Income received from:	£
Voluntary income	1,052,133
Activities for generating funds	0
Investment income	1,196,766
Income from charitable activities	0
Other sources	0
Total Income:	2,248,899

Expenditure:	£
Charitable activities	1,951,757
Governance costs	0
Cost of generating funds	223,103
Other	0
Total Expenditure:	2,174,860
Net (deficit)/surplus:	74,039
Other Recognised Gains/(Losses):	-165,554
Net Movement in Funds:	-91,515

Asset position at year end	£
Fixed assets	1,705,865
Investments	34,611,440
Net current assets	651,101
Long-term liabilities	727,951
*Total Assets (A):	36,240,455

Reserves at year end	£
Restricted funds	803,154
Endowment Funds	34,199,970
Unrestricted funds	1,237,331
*Total Reserves (B):	36,240,455

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
11-20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	306,134	309,826	273,835
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Henry Smith's Charity	31,827	75,000	119,000
Arsenal Foundation	50,000	50,000	50,000
Breadsticks Foundation	20,000	50,000	50,000
Finsbury Education Foundation, now Richard Reeve's Foundation	0	57,000	57,057
Cloudsley	25,000	35,000	35,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Helen Kersley**

Role within **Programme Director**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: Royal Trinity Hospice	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Ms Siobhan Kelly O'Brien	Position: Fundraiser
Website: http://www.royaltrinityhospice.london	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1013945
When was your organisation established? 01/01/1891	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? People living with Alzheimer's and other forms of dementia having a better quality of life Fewer older Londoners aged over 75 years with depression and more reporting improved well-being
Please describe the purpose of your funding request in one sentence. Trinity's Community Dementia service will improve the end-of-life-care experience for people living with dementia at home in Hammersmith and Fulham and Kensington and Chelsea.
When will the funding be required? 03/04/2017
How much funding are you requesting? Year 1: £35,387 Year 2: £35,354 Year 3: £36,341 Total: £107,082

Aims of your organisation:**Values**

- Excellence -- in all we do
- Compassion -- in all we are
- Inspire -- all those we meet
- Integrity -- in all actions
- Innovation -- so we move forward
- Leadership -- to set the standard

Vision

- To be the local hospice of choice for all those who need us and an example of excellence in end-of-life-care (EoLC)

Mission

- To provide expert and compassionate end-of-life-care, support, information and advice to patients and those close to them
- To provide education and information, working collaboratively with all health and social care providers, to ensure as many people as possible benefit from our expertise
- To improve communities' relationship with death and dying, allowing them to live every moment
- To challenge and overcome barriers to equity, diversity and inclusion in our services
- To be true to our values and a good employer

Main activities of your organisation:

Last year Trinity gave specialist care to more than 1,500 patients with life-limiting illnesses through our services, which include:

- Inpatient care - supporting over 360 people* annually with symptom control, rehabilitation and EoLC at our award-winning base in Clapham.
- Care at home - our community nurses provide practical and emotional support to patients to achieve the best possible quality of life wherever they call home. Last year our nurses cared for over 1,100 people at home.
- Outpatient services - we provide patient and family support and emotional care to improve the wellbeing of our patients through a range of services including physiotherapy, complementary therapies, emotional and practical support and welfare benefits advice. Last year over 310 patients accessed services in our Outpatient Centre.

All our specialist services are intended to improve quality of life and help our patients to make the choices that are right for them.

*patients may be counted more than once if they access separate services.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
116	50	11	450

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Need

National studies indicate people with dementia face health inequalities: they are less likely to access palliative care, more likely to die in hospital and are less likely to have their pain identified and managed, which can result in unnecessary suffering for both the patient and their family. For one of the biggest global public health challenges facing our generation there is limited appropriate, tailored and meaningful care available to patients and their carers.

Service delivery

Trinity's Community Dementia Service (CDS) will address the lack of specialist end of life dementia care; delivering skilled, compassionate care to improve the wellbeing of patients with dementia, and their carers, living at home or in a care home in Hammersmith and Fulham (H&F) and Kensington and Chelsea (K&C).

An experienced Clinical Nurse Specialist (1WTE) will be employed to deliver the project, managed by the Head of Community Services, a Clinical Nurse Specialist with over 17 years' experience and an MSc in Specialist Palliative Care.

The nurse will deliver:

-Care and coordination

Ensuring patients' EoLC needs (physical, behavioural, psychological, social and spiritual) are appropriately assessed and monitored, specialist end of life dementia care for people at home is particularly beneficial to older patients as they tend to have a multiplicity of medical and psychological needs. Also ensuring that an Advanced Care Plan is in place if possible, the right medication and packages of care are being received, and different agencies involved in care are communicating effectively.

-Advice and support

Referring patients and carers to other members of Trinity's multi-disciplinary team and signposting to other agencies for additional tailored support. Providing advice to carers on how to cope with and react to changes in behaviour and health.

-Education and training

For other health and social care providers to enable them to provide better support and care to people with dementia in the community (e.g. having difficult conversations, identifying when someone is deteriorating).

Aims

- Patients with dementia display improved wellbeing
- Carers of patients with dementia report improved wellbeing
- Carers of patients with dementia report improved ability to care for patient with dementia
- Health and social care professionals' better able to support patients with dementia at the end of life through improved skills and knowledge

Why Trinity?

Trinity is the only EoLC provider for a population of 750,000 Londoners and is already providing a successful CDS in Wandsworth and K&C. There is no dedicated service in H&F and insufficient resources to provide a permanent service in K&C, expanding the service to meet the demand and reduce the inequalities in the provision of specialist dementia care would allow us to build on economies of scale.

Supporting patients with dementia at the end of life requires specialist skills and knowledge. Our Community Nursing Team, particularly our two Dementia Nurse Specialists, are well equipped to provide support and further education to a Dementia Nurse Specialist. Trinity's CDS is growing in awareness and our team already work with community health and social care agencies who are aware of all our services, allowing for simplicity in service provision and referrals.

The service meets the Trust's Good Practice principles:

- Trinity's Patient Involvement Group is composed of patients with first-hand experience of using Trinity's services - recommendations are reported to the Clinical Governance Committee for discussion and implementation.

- Providing the service for people of all backgrounds and continuing to work with and consult agencies supporting hard to reach groups, including Trinity's LGBT Friends and Midaye.
- Trinity was awarded Investing in Volunteers in recognition of our commitment to volunteers and effective volunteer management.
- Ensuring teams are committed to the organisation's aim of reducing Trinity's carbon footprint.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Investing in Volunteers

London Living Wage

Stonewall Diversity Champion

2014 Care Quality Commission report - outstanding for 'caring' and good overall

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

To provide a Community Dementia Service for patients with dementia living wherever they call home in Hammersmith and Fulham and Kensington and Chelsea, supporting 210 patients over three years.

To deliver support to the unpaid carers, usually friends and family, of people with dementia, supporting 150 carers over three years.

To provide guidance to other health and social care professionals caring for people with dementia, providing guidance to 210 health and social care professionals over three years.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Patients with progressive, life-limiting illness display improved wellbeing. This will be assessed using a carer assessment tool, as patients do not have the capacity to self-assess due to their advanced dementia.

Carers of patients with progressive life-limiting illnesses report improved wellbeing via a carer assessment tool.

Carers of patients with progressive life-limiting illnesses report improved ability to care for patients with dementia via a carer assessment tool.

Professionals report feeling better able to support patients with dementia in the community via a professional questionnaire.

Reduced inequality in the postcode lottery of service provision which currently exists across the area which Trinity serves.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Royal Trinity Hospice is fully committed to sustaining this vital service. Trinity would monitor and apply for relevant grant opportunities from both statutory funders and a range of Charitable Trusts. Trinity would also engage our existing donors and prioritise the project in community fundraising initiatives.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

70

In which Greater London borough(s) or areas of London will your beneficiaries live?

Hammersmith & Fulham (50%)

Kensington & Chelsea (50%)

What age group(s) will benefit?

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staffing	57,563	59,132	60,877	177,572
Staffing - other	1,553	1,161	1,161	3,875
Marketing and promotion	550	200	200	950
Equipment and Supplies	440	0	0	440
IT	430	430	430	1,290
Overheads	7,264	7,311	7,520	22,095
	0	0	0	0
	0	0	0	0
Inflation	0	682	702	1,384
TOTAL:	67,800	68,916	70,890	207,606

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
David and Ruth Lewis Charitable Trust	0	0	0	10,000
The River Farm Foundation	0	0	0	10,000
The Ninze Charitable Trust	0	0	0	5,000
The Monday Charitable Trust	0	0	0	15,000
TOTAL:	0	0	0	58,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staffing	28,782	29,566	30,439	88,787
Staffing - other	1,553	1,161	1,161	3,875
Marketing and promotion	550	200	200	950
Equipment and supplies	440	0	0	440
IT	430	430	430	1,290
Overheads	3,632	3,656	3,760	11,048
	0	0	0	0
	0	0	0	0
Inflation	0	341	351	692
TOTAL:	35,387	35,354	36,341	107,082

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	4,890,878
Activities for generating funds	4,067,645
Investment income	57,093
Income from charitable activities	3,657,354
Other sources	0
Total Income:	12,672,970

Expenditure:	£
Charitable activities	8,738,594
Governance costs	31,405
Cost of generating funds	3,632,749
Other	0
Total Expenditure:	12,402,748
Net (deficit)/surplus:	270,222
Other Recognised Gains/(Losses):	5,167,553
Net Movement in Funds:	5,437,775

Asset position at year end	£
Fixed assets	10,311,641
Investments	10,333,213
Net current assets	2,015,325
Long-term liabilities	0
*Total Assets (A):	22,660,179

Reserves at year end	£
Endowment funds	288,486
Restricted funds	374,652
Unrestricted funds	21,997,041
*Total Reserves (B):	22,660,179

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 28.86%
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Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
--

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	3,019,835	3,009,304	3,532,589
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
The Elizabeth Clark Charitable Trust	0	200,000	0
Derek Butler Trust	0	0	40,000
Anonymous Trust	0	100,000	100,000
The Tom and Sheila Springer Charity	39,043	39,043	39,043
Anonymous Trust	50,000	50,000	50,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Samantha Lund**

Role within **Medical Director**
Organisation:

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The City Bridge Trust

**Investing In Londoners:
Application for a grant**



About your organisation

Name of your organisation: Refugee Action	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Westminster	
Contact person: Ms Renae Mann	Position: National Business Development Manager
Website: http://www.refugee-action.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 283660
When was your organisation established? 10/12/1981	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More Londoners with improved economic circumstances More people accessing debt and legal services
Please describe the purpose of your funding request in one sentence. Asylum Crisis will enable vulnerable people seeking asylum to escape destitution, through early access to legal advice, advocacy and building support capacity within the community.
When will the funding be required? 02/01/2017
How much funding are you requesting? Year 1: £57,175 Year 2: £57,053 Year 3: £57,728 Total: £171,955

Aims of your organisation:

Refugee Action exists to achieve the following aims:

- The relief of refugees, people who have claimed asylum or international protection, their families and dependents who are in conditions of need, hardship or distress.
- The relief of migrants whose needs are similar to the above.?
- The advancement of community development and the education and health of our beneficiaries by creating an environment where they are treated with respect and fairness, and have the knowledge, resources and mental and physical capacity they need to take informed decision and action.

Main activities of your organisation:

For 30 years Refugee Action has provided specialist advice and support to people going through the UK's complex immigration system; they are some of the most vulnerable people in the country having survived persecution and war. We have advised and supported over 70,000 asylum seekers in the UK since 2001, and resettled over 3,000 refugees since 2004. We defend refugees' rights by campaigning for safe, legal routes to the UK and access to support to rebuild their lives on arrival; our legal challenge against the Home Office improved the financial assistance for 23,000 asylum seekers in 2014. We deliver our campaigns and services in partnership with local and regional charities, legal advisors, local authorities and others. Under our new three-year strategy we are deepening our collaborative approach by supporting organisations working with refugees, asylum-seekers and migrants through capacity-building and sharing good practice to maximise our collective impact.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
62	125	10	100

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	Five years - 23/11/2021

Summary of grant request

People seeking refugee protection in the UK are increasingly and needlessly being made destitute. Unaware that the asylum process is a legal one and unable to access specialist advisors or legal representatives to inform them of their rights and support them to apply for support, they are being denied Home Office support; currently 60% of support refusals are overturned on appeal. In 2013 the Home Office withdrew funding for specialist asylum advice services, denying vulnerable people seeking asylum the expert guidance needed to lodge successful support applications. Furthermore, cuts to publicly available advice and legal aid for most immigration cases have left vulnerable people refused support with few options for redress. The Immigration Act 2016 will exacerbate this situation by reducing their eligibility for support, removing the right of appeal against a refusal, and restricting access to local authority support for those ineligible for Home Office support. While people refused asylum will have a grace period of 21 days (singles) or 90 days (families) to apply for support, they will need early, specialist advice to understand their situation and options, and take the necessary urgent action to avoid destitution.

Colleagues in London's refugee support organisations report that they cannot cope with their rapidly increasing destitute client population impacted by existing immigration legislation provisions -- they have limited capacity and overwhelming caseloads. They cannot help vulnerable people to apply for support or challenge support refusals, a situation likely to worsen following the Immigration Act 2016 restrictions on support eligibility. They cannot offer the early, preventative targeted help to vulnerable people who have been refused support to prevent them becoming destitute. Asylum Crisis will address this challenge by providing a vital, innovative and effective early advice model to defend asylum seekers' access to support.

Our early help, targeted approach enables Asylum Crisis to reach and advise vulnerable people who have been refused asylum support, inform them of their options and enable them to access support. It draws on our 30 years' experience delivering independent asylum advice, strong relationships with specialist advice organisations and diaspora communities across London and the UK, expertise working with volunteers, and our existing Asylum Crisis Project. Since January 2016 this initiative has helped 62 clients to escape destitution through casework and advocacy. We coordinate our service with our colleagues in London's key refugee support organisations (British Red Cross, Freedom from Torture, Praxis Community Projects, Southwark Day Centre for Asylum Seekers, Asylum Support Appeals Project Notre Dame Refugee Centre, Praxis Community Projects, Project 17) ensuring that our specialist services and referral routes provide holistic, integrated support for vulnerable people and avoid duplication e.g. we provide a drop-in advice service at Southwark Day Centre for Asylum Seekers, one of London's largest destitution services. Our Project Coordinator and highly skilled volunteers, many of whom are refugees, will assess refused asylum seekers' support entitlements, apply for support, and appeal refusals. They will identify the most vulnerable people (mental and physical health conditions, families, lone parents, domestic violence survivors), through outreach advice sessions at drop-in services and day centres, and stakeholder referrals. They will provide complex casework to people who have been refused support, issuing pre-action protocols and instructing our partners Deighton Pierce Glynn LLP and Asylum Support Appeals Project to judicially review decisions. Finally, we will train and inform refugee support, diaspora and faith organisations to enable them to signpost vulnerable people with refused asylum claims quickly and effectively, provide accurate entitlements advice to their communities, and share best practice and policy developments. Asylum Crisis Project's integrated early help approach will provide an effective, flexible and inexpensive model for addressing asylum destitution.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We hold the: Advice Quality Standard - 05.05.16 and our accreditation is valid until 30.04.18; Office of the Immigration Services Commissioner N200100071 we are registered until 17 May 2017 and must renew annually; Investors in Volunteers since 08/07/2014.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Early information provision to 300 vulnerable people who have been refused asylum and will shortly be homeless and destitute about their options through 20 existing or new referral pathways and 30 outreach sessions with organisations offering complementary services eg Local Authorities, day centres, drop ins, diaspora communities, and faith groups.

Outreach casework for 250 vulnerable, homeless and destitute people seeking asylum by a Coordinator and 30 volunteers to access statutory support by advising people on their choices in the event of a refusal, referral and challenging refusals of support.

Complex casework for 100 vulnerable, homeless and destitute people refused asylum support in partnership with expert legal advocates and solicitors to secure access to support. This will include preparing and submitting pre-action protocols and instructing solicitors to undertake judicial reviews.

Training, information, and awareness-raising sessions to build the capacity of 90 frontline refugee support, diaspora communities and faith groups, mainstream and statutory agencies, and Refugee Action volunteers on the rights of destitute people seeking asylum and their support options, what constitutes quality advice, and which organisations can provide quality advice.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

250 destitute and homeless families and single people with no entitlement to asylum/social services support will understand their legal situation and any other support options, sufficient to be able to make the appropriate choices about their legal status, support and next steps.

125 vulnerable, homeless and destitute people refused asylum support will engage with advocacy services necessary to challenge their support refusal and access support.

75 refused asylum seekers who are homeless and destitute will receive support following complex casework and advocacy, including pre-action advocacy, preparation of appeal or judicial review to challenge incorrect decisions denying support.

30 organisations will be better able to identify vulnerable families and single people seeking asylum about to be made homeless and destitute early within the prescribed 'grace period' under the Immigration Action 2016 and signpost appropriately for expert help before they become destitute.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will seek further funding for the Asylum Crisis Project from appropriate trusts, foundations and supporters. At the project mid-point we will produce a detailed fundraising plan for the project identifying fundraising prospects. Drawing on project impact data we will engage relevant funders and design supporter appeals, thereby securing funding before the project end date and ensuring its continuation.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

150

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary Costs	30,499	30,803	31,113	92,415
Volunteer Costs	7,843	7,921	8,001	23,765
Service User Engagement	1,000	1,000	1,000	3,000
Laptop and Mobile Phone	800	120	122	1,042
Training	560	571	583	1,714
Staff Travel	375	383	390	1,148
Database	240	245	250	734
Direct Management	8,400	8,568	8,739	25,707
Contribution to core costs (IT, Finance, HR, CEO) 15%	7,458	7,442	7,530	22,429

TOTAL:	57,175	57,053	57,418	171,956
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary Costs	30,499	30,803	31,113	92,415
Volunteer Costs	7,843	7,921	8,001	23,765
Service User Engagement	1,000	1,000	1,000	3,000
Laptop and Mobile Phone	800	120	122	1,042
Training	560	571	583	1,714
Staff Travel	375	383	390	1,148
Database	240	245	250	734
Management	8,400	8,568	8,739	25,707
Core costs	7,458	7,442	7,530	22,429

TOTAL:	57,175	57,053	57,728	171,956
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	733,000
Activities for generating funds	0
Investment income	14,000
Income from charitable activities	11,623,000
Other sources	0
Total Income:	12,370,000

Expenditure:	£
Charitable activities	12,080,000
Governance costs	46,000
Cost of generating funds	532,000
Other	0
Total Expenditure:	12,658,000
Net (deficit)/surplus:	-288,000
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	288,000

Asset position at year end	£
Fixed assets	89,000
Investments	0
Net current assets	4,823,000
Long-term liabilities	31,000
*Total Assets (A):	4,881,000

Reserves at year end	£
Restricted funds	985,000
Endowment Funds	0
Unrestricted funds	3,896,000
*Total Reserves (B):	4,881,000

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
81-90%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

In June 2015 the Home Office withdrew the Choices voluntary return programme, included in the 2014-15 annual accounts, causing a 75% income reduction on 31 December 2015. Our 2016-19 strategy and budget will secure financial sustainability and a balanced budget by 2019-20. We will achieve this by making planned losses to invest in fundraising, campaigns, and services, while maintaining 3-6 months reserves for unrestricted activity.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	16,761,000	19,696,000	11,641,000
Other statutory bodies	337,000	288,001	356,000

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery Fund (project partners)	152,000	55,000	32,000
Sigrid Rausing Trust	65,000	0	60,000
Comic Relief	47,000	47,000	107,000
BBC Children in Need	29,000	0	0
Future Advice Fund	8,000	35,000	9,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Renaë Mann**

Role within **National Business Development Manager**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant

About your organisation

Name of your organisation: Upper Room (St Saviour's with St Mary's)	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Hammersmith & Fulham	
Contact person: Mr Michael Buraimoh	Position: Projects Director
Website: http://www.theupperroom.org.uk	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 1004354
When was your organisation established? 11/12/1990	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Resettlement and Rehabilitation of Offenders
Which of the programme outcome(s) does your application aim to achieve? More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced
Please describe the purpose of your funding request in one sentence. UR4Driving project costs, break the cycle of re-offending and long-term unemployment by giving ex-offenders the motivation and employability skills necessary to secure and sustain employment.
When will the funding be required? 01/02/2017
How much funding are you requesting? Year 1: £35,000 Year 2: £35,700 Year 3: £36,414 Total: £107,114

Aims of your organisation:

The Upper Room started as a soup kitchen in 1990 but it now runs three inter-linked projects which focus on giving the disadvantaged the tools or skills they need to improve their social and economic situation. Its mission statement is 'improving lives'.

UR4Meals aims to alleviate hunger of those experiencing food poverty by providing evening weekday meals for the homeless and socially disadvantaged.

UR4Jobs is a multilingual employment support and job training facility for economic migrants from Central/Eastern Europe. It aims to break their circuit of unemployability and homelessness by providing personalised support and entry-level skills training to help them become job ready.

UR4Driving's overall aim is to break the cycle of re-offending and long-term unemployment among ex-offenders by giving them the motivation and requisite employability skills necessary to secure and sustain employment. This assists their re-integration into society and helps them to turn their back on crime. It gives them 'hope for a better future'.

Main activities of your organisation:

UR4Meals provides three-course meals to 80-120 people, five evenings a week, as well as providing clothing, bedding, volunteer opportunities, support with health and housing and onward referrals. It is the entry point to our range of employability focussed projects which assist their reintegration into society and towards economic independence.

UR4Jobs delivers entry-level skills training e.g. weekly ESOL classes and multilingual CSCS training for jobs in construction. It also provides one-to-one case work to help remove people's barriers to work e.g. self-employment registration, obtaining a NI number, replacing lost/stolen ID. Its Jobs Club is open two afternoons a week and access is by appointment only on other days. The Project Manager also provides individual and group bilingual counselling sessions. UR4Jobs provides financial assistance to cover travel costs or to purchase essential clothing for a job, at the PM's discretion.

UR4Driving teaches ex-offenders to drive in return for undertaking 80 hours of voluntary participation, personal development and employability workshops.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	5	8	180

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	5 years and 7 months

Summary of grant request

Our work with ex-offenders has revealed that they are excluded from mainstream society by their criminal history which severely damages their employability, social standing and life chances. Approximately 90% of them have been long-term unemployed. Many lack basic relationship networks necessary to rebuild their lives after serving a prison sentence. Evidence shows that ex-offenders have a high risk of re-offending if their complex needs are not addressed.

Ex-offenders have a much higher-than-normal tendency of becoming increasingly less employable the longer they remain unemployed. A valid driving licence opens up employment opportunities within the transport sector. This provides ex-offenders with a strong chance of being gainfully employed and avoiding re-offending in the long-term.

Delivery:

- Recruit 180 ex-offenders via Probation, Youth Offending Services, housing groups, Only Connect and drug/alcohol treatment centres.
- Referral partners provide a Risk Assessment for each applicant. The interview includes a needs assessment to determine eligibility, suitability, and level of support requirements.
- Successful candidates are inducted, compile a personalised Action Plan, and sign a Code of Conduct.
- Beneficiaries must engage in 80 hours of voluntary work.
- Beneficiaries attend personal development workshops (motivation, money management, anger management).
- Beneficiaries attend CV-writing, Interview Skills, Disclosure workshops.
- Beneficiaries attend weekly to study and practise for their Theory Test. Having passed their Theory, and completed their 80 hours, they commence driving lessons.
- Beneficiaries are entitled to 40 hours of driving instruction and two practical tests.
- On completion they attend an exit interview and are offered support into work via UR4Jobs. Suitable candidates are invited to become volunteer mentors.
- Participants are tracked 6-12 months after completion.

UR4Driving's overall aim is to break the cycle of re-offending and long-term unemployment among ex-offenders by giving them the motivation and requisite employability skills necessary to secure and sustain employment. This assists their re-integration into society and helps them to turn their back on crime. It gives them 'hope for a better future'.

UR4Driving achieves this and meets the Programme Outcome by:

- Improving ex-offenders' life/work skills through voluntary work and personal development/employability workshops.
- Encouraging ex-offenders to make a positive contribution to society through volunteering.
- Improving their confidence/self-esteem.
- Reducing their risk of substance misuse.
- Enabling ex-offenders to gain practical driving skills.
- Improving ex-offenders' employment prospects.
- Significantly reducing their risk of re-offending.

The Upper Room has been supporting the homeless and ex-offenders for over 25 years. Staff have the relevant skills and experience to offer holistic and personalised support to empower individuals and help restore their dignity.

Since 2010, 147 ex-offenders have obtained a driving licence. Approximately half have found work, or entered into further education, within 6-9 months of completing the programme.

A recent Evaluation showed that 70% of participants did not re-offend within a five-year period.

UR4Driving has won many awards - Andy Ludlow Award for Best Use of Volunteers (2011), Big Society Award for Outstanding Contribution to The Community (2013).

UR4Driving beneficiaries are integral to the work of the charity through their voluntary work (assisting the chef, serving meals, working alongside a driver redistributing surplus food to homelessness charities). They are encouraged to become volunteer mentors on completion.

Volunteers are inducted, supported and supervised.

Beneficiaries are a diverse ethnic mix and no-one is excluded on account of their race, religion or sexual orientation.

We have appointed an Environment Champion to explore ways of further reducing our carbon footprint.

"Your project is one of the best available to them on release and one of the most constructive ways of progressing into employment." Catherine Andrews, Wandsworth Prison

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Working towards PQASSO Level 2. We are awaiting our assessment date.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Recruit and induct 180 ex-offenders (60 p.a.) on a rolling basis. Seek referrals from Probation and specialist groups working with ex-offenders. Approximately one third of places will be reserved for women and young offenders. Obtain Risk Assessment to determine suitability. Conduct an Assessment of Needs and compile individual Action Plan.

Deliver 36 workshops - Personal Development (e.g. motivation, debt management and anger management) Employability workshops (e.g. Criminal Record Disclosure, CV-writing and interview skills) to 180 ex-offenders. To be delivered every six months.

Provide suitable voluntary work placements for 90-180 ex-offenders to gain valuable life/work skills. These may be at The Upper Room assisting the Chef, serving evening meals, during our Harvest Appeal or assisting a driver redistributing surplus food to homelessness charities. Opportunities may also arise with other local voluntary sector organisations.

Provide driving theory test practice and hazard perception, on our in-house computers for 180 ex-offenders (60 per annum). Participants will also be provided with a Highway Code book and suitable apps for their phones. The Project Co-ordinator to assess when they are ready to take their test and book accordingly.

Provide 40 free driving lessons and up to 2 practical tests for 90 ex-offenders (30 per annum). This assumes a 50% drop-out rate in Stage 1. The Driving Instructor to assess when they are ready for their Practical to be booked by the Project Co-ordinator.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

90 ex-offenders will have increased life/work skills and improved employability through voluntary work placement and personal development/employability workshops. They will have shown the ability to be punctual, reliable, and able to work in a team, which are all important work-based skills.

90 ex-offenders will report improved confidence and self-esteem, motivation and/or achieved other soft outcomes through referrals to specialist organisations.

90 ex-offenders will have acquired new skills through learning to drive which will dramatically improve their employment prospects.

A minimum of 72 ex-offenders will enter into paid employment or further education, within 6-9 months post-engagement on the project. Participants will be referred to UR4Jobs for assistance in finding work.

70% of participants will not have re-offended six months post engagement with the project. This is of benefit to the ex-offenders, their loved ones, the criminal justice system and the wider community, with fewer victims of crime.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The Upper Room will continue to deliver UR4Driving for as long as there is a perceived need, and adequate funding available. We will continue to apply to grant-giving trusts on a rolling basis. In addition we are investigating other ways of making the project sustainable through income generation - one of which is to create a Driving School.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 60
In which Greater London borough(s) or areas of London will your beneficiaries live? London-wide (100%)
What age group(s) will benefit? 16-24 25-44 45-64
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Rent, rates & insurance	5,790	10,779	10,995	27,564
Project Manager/Operations Director (30%)	15,911	16,229	16,554	48,694
Project Co-ordinator (4 days/week)	21,422	21,850	22,287	65,559
Driving Instruction, Test Fees & Resources	47,056	47,997	48,957	144,010
Volunteer Travel Costs	3,000	3,060	3,121	9,181
Office Costs	2,346	2,393	2,440	7,179
Staff development & Travel	600	612	624	1,836
IT Equipment	2,114	660	673	3,447
Overheads	13,891	14,169	14,452	42,512
TOTAL:	112,130	117,749	120,103	349,982

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Patsy Wood Trust	20,000	20,000	6,667	46,667
Henry Smith Charity	26,250	8,750	0	35,000
Pilgrim Trust	6,250	3,750	0	10,000
14 Grants under £10,000	42,001	8,334	0	50,335
TOTAL:	90,335	40,834	6,667	142,002

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
John Lyon's Charity	30,000	30,000	30,000	70,000
	0	0	0	0
TOTAL:	30,000	30,000	30,000	90,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Co-ordinator	11,000	11,220	11,444	33,664
Driving Instruction	16,710	17,044	17,384	51,138
Test Fees - 10 practical @ £122x2, 10 Theory £31x2	3,060	3,121	3,184	9,365
Resources (Highway Code & Theory Test software)	230	235	240	705
Office Costs	2,000	2,040	2,081	6,121
Overheads	2,000	2,040	2,081	6,121
TOTAL:	35,000	35,700	36,414	107,114

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	231,848
Activities for generating funds	3,704
Investment income	802
Income from charitable activities	699
Other sources	285,273
Total Income:	522,326

Expenditure:	£
Charitable activities	442,658
Governance costs	0
Cost of generating funds	23,588
Other	0
Total Expenditure:	466,246
Net (deficit)/surplus:	56,080
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	56,080

Asset position at year end	£
Fixed assets	11,221
Investments	0
Net current assets	156,881
Long-term liabilities	0
*Total Assets (A):	168,102

Reserves at year end	£
Restricted funds	14,404
Endowment Funds	0
Unrestricted funds	153,698
*Total Reserves (B):	168,102

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	12,500	29,550	7,500
London Local Authorities	2,900	2,500	5,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery Fund	74,985	88,228	98,325
Schutz Engel	20,000	25,600	18,100
Henry Smith Charity	30,000	30,000	15,000
Pret Foundation	9,461	15,000	12,413
Trust For London	19,180	14,625	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Michael Buraimoh**

Role within **Operations Director**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Eastside Primetimers Foundation	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Hackney	
Contact person: Mr Brent Thomas	Position: Director
Website: http://www.ep-uk.org	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 5249273
When was your organisation established? 04/10/2004	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved skills in financial management More organisations with improved capabilities in monitoring, evaluation and impact reporting
Please describe the purpose of your funding request in one sentence. To continue the programme we started three years ago to strengthen the quality of the financial management of small charities.
When will the funding be required? 01/10/2016
How much funding are you requesting? Year 1: £49,700 Year 2: £49,700 Year 3: £0 Total: £99,400

Aims of your organisation:

To strengthen the quality of the voluntary sector through:

- designing and developing improved ways of working and;
- through improving the quality of the people who are engaged in the sector.

Main activities of your organisation:

To provide small charities with a financial health check that indicates what changes need to be made to improve the quality of their financial management.

To provide small charities with an income diversification diagnostic that indicates what changes need to be made to improve the quality of future income sources.

To provide small charities with a commissioning and partnership diagnostic that indicates what changes need to be made to improve the chances of gaining commissioned income.

To provide small charities with a collaboration and partnership diagnostic that indicates what changes need to be made to improve the quality of collaboration between charities.

To provide mentors and business advisers who can help small charities implement and embed the changes highlighted in the financial health check, income diversification diagnostic, commissioning, partnerships and collaboration diagnostics.

To provide individuals who are new to the voluntary sector with advice on how they can most effectively engage with charities and find roles that best suit them.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	1	7	50

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Open ended

Summary of grant request

Background/need:

The financial environment in which small not-for-profit organisations are operating has become increasingly challenging. Pressures on income have not abated but now there is a new pressure, on costs, resulting from the introduction of the National Living Wage and workplace pensions. Charity leaders know they need reliable financial systems and accurate management information to enhance their chances of survival. Over the last 3 years the top issues that the organisations indicated they needed help with were:

- growing the skills of their finance and accounting staff;
- the pricing of tenders and grant applications; and
- changing inadequate accounting processes, procedures and systems.

What we propose to deliver/achieve.

To continue to focus on small and vulnerable charities. To continue to provide two support services:

1. financial healthcheck - it provides a clear, independent picture of an organisation's financial health and the challenges they face in managing their finances effectively. The output is a tailored development plan focused only on their finance and accounting areas;
2. finance/accounting mentoring/consultancy from a qualified accountant who knows the sector.

Over the last 3 years we have combined the financial healthcheck and follow up mentoring. We have provided this to 40 organisations. For the next 2 years we propose supporting another 40 organisations. We will achieve this increase (from 13 pa to 20 pa) by focusing more on shorter duration interventions. These will continue to be mainly a financial healthcheck but may also additionally include other short consultancy projects of 3 to 5 days focused on financial and accounting improvements. In addition, we will also include projects where impact assessment/measurement is to be included in the management reports for the organisation.

We will continue with, but provide fewer, complete packages of financial healthcheck followed by 5 days of mentoring. We have found that the commitment to receive mentoring support has been harder to deliver simply because events overtake the good intentions of the staff and they get drawn into other priorities. This often results in the mentoring stretching out beyond the 12 months that we planned. For the next 2 years we will only commit to the mentoring if we have a greater surety that there is the capacity to take it up.

Similarly, where an organisation has already got a development plan for its finance and accounting functions - they may have carried out a diagnostic for another funded programme - we will move directly to providing mentoring/consultancy from the start.

Why us, why continuation funding?

The financial pressures on small charities are not abating, on the contrary, they are increasing. We have a resource of over 20 accountants who have successfully delivered the financial health check and provided mentoring/consultancy support over the last 3 years. We have incorporated our learning from this in our new delivery design.

Impact on the Trust's programme outcomes:

1. Better financial systems embedded in 40 organisations;
2. Higher level financial skills embedded in the staff of 40 organisations;
3. Better understanding of the numbers and financial risk amongst trustees;
4. Better integration of impact reporting with regular financial reporting.

Principles of Good Practice

- We will track the cascade benefits through interviewing all the beneficiary organisations and their trustees to calibrate the range of our impact;
- We have used the feedback from the beneficiary organisations in our first grant to redesign our delivery around short duration interventions. We will use the same process to

identify further continuous improvements;

- We have increased access from 13 pa to 20 pa;
- We share knowledge with the sector through running regular seminars and publishing tools on our website.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

A combined financial healthcheck and mentoring/consultancy to 20 organisations over the next 2 years

Mentoring/consultancy support only to over 10 organisations over next 2 years

A financial healthcheck only to over 10 organisations over next 2 years

A report on financial risks to over 40 trustee boards over next 2 years

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Improved accounting systems. The organisations will improve the quality of the data they input and therefore get out of their financial systems. This might be because they update or change their coding or they make a selection of an accounting software package that better meets their needs.

Improved management reporting systems. The organisations will improve the quality of their service, impact, operational and financial data so that the management have an improved overall view of the performance of their organisation. They will also have better cashflow forecasts.

An improved pricing model for grant or tender applications. The organisations will have a more accurate understanding of the implications of costing tender applications and in quantifying the delivery costs of services.

An improved model for assigning costs to projects or funders. The organisations will have a more accurate understanding of cost overruns for the projects they are delivering and which they will need to provide assurance to their funders.

A better method for selecting the IT system that will best serve their overall needs for accounting and finance. The organisations will make better choice of IT accounting systems and be able to assess whether it is better to outsource or insource their bookkeeping and accounting.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes we do want to continue the activity beyond the funding period. We are speaking to other grant funders, such as Lloyds Bank Foundation, who are committed to providing skills based support in addition to their grants to determine their interest in funding a similar programme.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

80

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Attracting & selecting organisations to receive support	7,355	7,355	0	0
Direct delivery costs	33,000	33,000	0	0
Support to delivery costs	7,193	7,193	0	0
Monitoring & evaluation	2,152	2,152	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	49,700	49,700	0	0

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Attracting & selecting organisations to receive support	7,355	7,355	0	0
Direct delivery costs	33,000	33,000	0	0
Support to delivery costs	7,193	7,193	0	0
Monitoring & evaluation	2,152	2,152	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	49,700	49,700	0	0

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	5,580
Activities for generating funds	67,407
Investment income	12,595
Income from charitable activities	151,014
Other sources	0
Total Income:	236,596

Expenditure:	£
Charitable activities	134,044
Governance costs	0
Cost of generating funds	51,375
Other	61,492
Total Expenditure:	246,911
Net (deficit)/surplus:	-10,315
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-10,315

Asset position at year end	£
Fixed assets	312
Investments	55,462
Net current assets	-2,923
Long-term liabilities	0
*Total Assets (A):	52,851

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	52,851
*Total Reserves (B):	52,851

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	387,731	320,435	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Social Action Fund	101,249	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Brent Thomas**

Role within **Director**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant

About your organisation

Name of your organisation: Sound Connections	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Tower Hamlets	
Contact person: Mr. Philip Flood	Position: Director
Website: http://www.sound-connections.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1095947
When was your organisation established? 14/10/2002	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting
Please describe the purpose of your funding request in one sentence. To support music organisations working with young people in London who are facing challenging circumstances to better understand and evaluate the benefits of their work.
When will the funding be required? 02/01/2017
How much funding are you requesting? Year 1: £14,000 Year 2: £22,000 Year 3: £24,000 Total: £60,000

Aims of your organisation:

Sound Connections' mission is to develop, enable and empower young Londoners through music.

Main activities of your organisation:

As the go-to strategic development organisation for Music Education in London, Sound Connections brings together organisations and practitioners working across key music specialisms:

Challenging Circumstances, Early Years, Youth Voice.

Across these specialisms we lead the way in best practice, enabling organisations and practitioners to ensure high-quality provision.

We do this in 5 ways:

Research -- mapping provision, analysing need, conducting best practice research

Advocacy and Campaigning -- producing briefing papers, informing and campaigning on government strategy, informing industry steering groups

Training and Development -- leading professional networks, producing conference and peer sharing events, providing sector leadership support

Consultancy -- offering expertise as the leading organisation in music education in London to other areas

Networking -- providing an essential link between front-line practitioners and policy makers, schools, and statutory services.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	3	9	9

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	9 months

Summary of grant request

THE NEED

In 2013 Sound Connections commissioned a briefing paper to establish the support needs of those providing high-quality music education activities for children and young people facing challenging circumstances. In response, Sound Connections spearheaded the Challenging Circumstances Music Network (CCMN) to facilitate peer-to-peer support and to provide opportunities for shared learning. The network now has 66 members including freelance practitioners and small to mid-scale organisations. These organisations vary but include those working with: visually impaired children, refugees, young offenders, young people with mental health problems, those with disabilities, young people living in social deprivation.

Organisations and practitioners are highly-skilled but are often under-resourced and face increasing pressures to advocate and fundraise for their vital work. A recent network meeting identified a particular need for support with monitoring, evaluation and impact reporting - particularly soft outcomes reporting. Our partners London Music Masters have also identified the need for dedicated 1-1 support in impact measurement.

AIMS

Sound Connections aims to develop and expand the work of the network to include establishing and disseminating evidence of need, supporting Theory of Change development, providing monitoring and evaluation toolkits and providing training and support.

METHOD

We will achieve this in a number of ways:

- Providing Evidence of Need: We will identify gaps in provision including "cold spots" and review existing evidence that can be used in advocacy.
- Supporting Shared Practice: Through roundtable discussions led by and for the sector, we will identify common goals leading to a stronger community of practice.
- Developing Monitoring and Evaluation toolkits: We will identify, develop, collate and disseminate a range of models for different organisations and circumstances.
- Providing evaluation training and support: We will provide training sessions and seminars as part of an annual conference, regular round table discussions, and bespoke 1-1 support sessions to identify needs and to match organisations with experts e.g. Impact Measurement experts Project Oracle.
- Expanding and evaluating the network reach: We will establish a reporting framework to monitor the cascade benefits. Through recording and celebrating the involvement and achievement of network partners we will attract additional members and therefore support yet more quality music provision.

WHY US?

Sound Connections lead the sector by challenging organisations to push the boundaries of best practice. Sound Connections have a strong track-record of providing support services to those working in music education: Our London Early Years Music Network is well-established, our Youth Voice work continues to promote excellence, and we are sought-out as consultants. In short, we are the go-to support organisation for anyone working in music education in London.

STRENGTHENING LONDON'S VOLUNTARY SECTOR

This work will paint the picture of impact across organisations, aligning shared goals and demonstrating the collective achievements of the sector. Through the expansion of the work of the network we will be equipping practitioners and organisations with improved capabilities in monitoring, evaluation and impact reporting.

PRINCIPLES OF GOOD PRACTICE

Tracking the cascade benefits - We regularly evaluate the benefits of the network and invite members to report to us on the benefits of their membership. We will establish a

monitoring framework to further establish the full reach of this work.

Involving Feedback - we invite feedback from our network members after every meeting. We will also evaluate our training provision and use the feedback to inform future work.

Improving Access to Services - The network has many members who are smaller and less well-resourced. This grant will create toolkits to strengthen their practice and will attract new members.

Sharing Learning - All learning outcomes will be made available network-wide and to the wider sector through our website and partners across the UK.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Investors in People

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Production of a needs analysis report identifying cold spots of provision and a baseline against which to evaluate change

4 x roundtable discussions with network members per year

Development of evaluation and monitoring toolkits for different sizes/types of organisations -- ongoing over three years

1 x network conference per year to include dissemination of learning, evaluation training, and to provide opportunities for peer-to-peer sharing

10 x 1-1 support sessions per year for practitioners and organisations to meet with Sound Connections project leads and specialists to gain advice and support

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

More young Londoners facing challenging circumstances will be able to access high-quality music provision. Stronger evaluation will lead to more and better provision.

A stronger community of practice with shared understanding and common goals. The network will provide invaluable peer-to-peer support and develop a powerful collective voice.

Practitioners and organisations with increased knowledge of gaps in provision.

Practitioners and organisations better able to monitor and evaluate their work.

Practitioners and organisations better able to advocate for the need for their work to funders and statutory service providers.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Sound Connections are dedicated to supporting organisations working with young Londoners facing challenging circumstances, and will continue this work beyond this grant. Sound Connections will seek funding from other sources to achieve this - Youth Music have been valued supporters of our work to date and future network plans may continue to be underpinned by Youth Music funding.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

12,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

0-15

16-24

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Event production & delivery	5,000	5,000	5,000	15,000
Freelance fees (speakers, tutors etc)	5,000	6,000	6,000	17,000
Staff costs	4,000	4,000	4,000	12,000
Resource production	3,000	3,000	3,000	9,000
Overheads (inc. marketing, web support etc)	2,000	2,000	2,000	6,000
Evaluation support	3,000	4,000	4,000	11,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	22,000	24,000	24,000	70,000
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Youth Music	8,000	2,000	0	10,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	8,000	2,000	0	10,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Event production & delivery	2,000	4,000	5,000	11,000
Freelance fees (speakers, tutors etc)	2,000	5,000	6,000	13,000
Staff costs	3,000	4,000	4,000	11,000
Resource production	2,000	3,000	3,000	8,000
Overheads (inc. marketing, web support etc)	2,000	2,000	2,000	6,000
Evaluation support	3,000	4,000	4,000	11,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	14,000	22,000	24,000	60,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	5,029
Activities for generating funds	0
Investment income	131
Income from charitable activities	341,479
Other sources	0
Total Income:	346,639

Expenditure:	£
Charitable activities	346,005
Governance costs	0
Cost of generating funds	500
Other	0
Total Expenditure:	346,505
Net (deficit)/surplus:	134
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	134

Asset position at year end	£
Fixed assets	2,248
Investments	0
Net current assets	89,113
Long-term liabilities	0
*Total Assets (A):	91,361

Reserves at year end	£
Restricted funds	11,023
Endowment Funds	0
Unrestricted funds	80,338
*Total Reserves (B):	91,361

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	255,500	180,000	168,555

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
RBS	0	11,490	11,490
Foyle Foundation	15,000	15,000	15,000
North Music Trust	10,395	3,850	0
PRS for Music Foundation	0	1,825	1,825
UBS	0	0	8,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Philip Flood**

Role within **Director**
Organisation:

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The City Bridge Trust
Investing In Londoners:
Application for a grant



About your organisation

Name of your organisation: The Kensington and Chelsea Foundation	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Kensington & Chelsea	
Contact person: Ms Susan Dolton	Position: Director
Website: http://thekandcfoundation.com	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1125940
When was your organisation established? 15/09/2008	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting More organisations with improved capabilities in monitoring, evaluation and impact reporting
Please describe the purpose of your funding request in one sentence. To grow our Business strategy to enable us to support and strengthen more local voluntary groups.
When will the funding be required? 01/01/2017
How much funding are you requesting? Year 1: £49,500 Year 2: £50,500 Year 3: £0 Total: £100,000

Aims of your organisation:

1. We raise funds and in kind support for the local voluntary sector and local good causes
2. We raise awareness of the contrasts and inequalities that exist in the Royal Borough
3. We work with local agencies to ensure we have up to date expertise and knowledge about local needs and charitable opportunities
4. We respect and champion local charities and community groups working to address local needs
5. We work entrepreneurially and proactively to respond to changing circumstances
6. We provide local residents, schools and businesses with an excellent service in relation to them supporting local charities through giving money, in kind support and time and talent
7. We mobilise new energy and resources to address local challenges
8. We listen to and learn from our donors, supporters and charity partners and provide them with a long term programme of engagement
9. Everything we do has local impact, improving lives in and the community of Kensington & Chelsea

Main activities of your organisation:

We highlight the inequalities that exist in Kensington & Chelsea and help local people, schools and businesses to make a positive difference to the community by making it easy for them to support local charities with money, goods and time and talent.

We champion local charities and their work and highlight the difference they make to local lives. We raise money for them and we nurture relationships with them with local residents, schools and businesses.

We make it easy for donors to get involved and help forge relationships. We also help local voluntary organisations to demonstrate their impact to donors through simple reporting mechanisms which we handle on their behalf.

We create our own campaigns to address particular needs, working with local voluntary groups to deliver them. These include Winter Warmth, Summer Sparks and later this year we will launch a new campaign to address local isolation called Hands Across the Borough

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	2	11	4

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Two years

Summary of grant request

The Kensington & Chelsea Foundation raises support from local people, businesses and schools to improve lives in the Royal Borough. Our aim is for everyone in K&C, wherever they live or whatever their circumstances, to be able to thrive.

Despite having the highest house prices in the country, parts of the Borough are deprived. We champion the work of charities fighting hard to address local big issues such as child poverty, isolation, people living with disabilities or mental health concerns, homelessness, lack of employment prospects and the health and well-being of local families.

Since 2008, we have raised £3.4 million to support 142 charities but there is still great need and we want to do more. This project aims to **grow our existing Business and Community Together work** which is part of our new **Reaching Out and Reaching More Strategy**.

We have had success to date with large local businesses in fundraising, in-kind and volunteer support, from companies including Harrods, Cadogan Estates, Capco, dmg media and the Royal Garden Hotel. Similarly from smaller businesses including restaurants, Snaps and Rye and The Shed. In-kind support ranges from volunteering to providing high-quality second hand goods including IT equipment and furniture which we re-house with local voluntary groups. Everything we do is to support the local voluntary sector.

Through this project we will make it easier for businesses to connect to the local voluntary sector. We will achieve this through clear messaging about what the local needs are, investigate what local businesses are interested in, what they can offer and partner them with local charities.

We will bring businesses together and grow our "Business Charity Champion" network so that there is a much more joined up feel and understanding about the bigger impact that businesses can make together. We will do this through our new 'Hands Across the Borough' campaign which we will launch to **20 key businesses on 2 November 2016** at Cadogan. We will demonstrate how businesses can make a difference locally through donating funds, time and development opportunities for their employees with local charities. We will manage and steward relationships to maximum effect between businesses and charities.

Experience shows us that a 'campaign' based approach focuses both local need and the local response. We have researched the top 100 businesses locally and it is these we will focus on initially with the aim of bringing in significant resources.

At the same time, we recognise the need to connect everyone across our community and so have started a 'street by street' approach to smaller businesses. Working with a volunteer we have 'piloted' this and brought in 70 new business contacts for our database over a 4-week period. We will repeat this exercise with volunteers in the next two-year period. Our aim is for all businesses in the Borough to feel they can get involved in whatever way they are able.

We know that businesses need confidence before they commit and we have a well-earned and trusted reputation to give businesses the reassurance they need. Our due diligence, monitoring and reporting processes demonstrate to them the impact of their commitment to the local voluntary sector which encourages further and deeper engagement.

Our achievable aim is to be the organisation all businesses partner with to successfully achieve their localised corporate responsibility objectives in the Royal Borough. We will provide a one-stop solution for them so they can get to the heart of the local voluntary sector and help address its most pressing issues.

CBT's funding will mean we can be at the centre of forging crucial partnerships between local businesses and charities.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

N/A

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

To raise more funds and in-kind donations from businesses to strengthen the local voluntary sector through charitable donations, campaigns, events, membership and sponsorship, totalling £570k by the end of the two-year project.

To develop relationships with 20 new businesses which bring in funds and/or in-kind donations over £1k to be distributed to 20 charities by the end of the two-year project.

To facilitate partnerships between local charities and businesses to include fundraising, donations of in-kind goods and mentoring and development opportunities to strengthen the local voluntary sector.

To hold four events to bring together businesses and charities across our community and to build our Business Charity Champions Network.

To produce and publish four business-focused Newsletters to be distributed to 4,000 local businesses to raise awareness of our work, the local charity sector and to build our Business Charity Champions Network by the end of the two-year project.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

More local businesses have a greater awareness of the needs that exist in the Royal Borough and our role in helping them realise their local corporate responsibility strategy. Local businesses have a better understanding of pressing local issues and the range of local charities addressing them.

Through our project more local charities have their work strengthened by receiving more funds and in-kind donations from the businesses community, to help extend their work and increase their positive impact on the wider community.

Raise more funds and in-kind donations from the business community and redistribute it strategically to charities working across the Royal Borough so that more local individuals, families and communities both directly and indirectly enjoy an overall improved quality of living in Kensington & Chelsea.

To develop a robust and growing Business Charity Champion Network of local businesses.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We see our work with businesses as a an area with real potential for growth. We intend to not only raise funds and in kind support for the local voluntary sector as part of our strategy, but also to demonstrate the central role played by our organisation to businesses and raise core costs from them to fund the work's continuance.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

16,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

Kensington & Chelsea (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Head of Business & Community Together post & on costs	43,000	44,200	0	87,200
Business marketing and print material	2,000	1,300	0	3,300
Business events and networking	3,000	3,500	0	6,500
Part of Director's salary and on costs (20%)	15,000	15,000	0	30,000
Volunteer expenses	1,500	1,500	0	1,500
Accommodation and overheads (small %)	1,000	1,000	0	1,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	65,500	66,500	0	132,000
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Director's core costs - Hans Rausing Trust	15,000	15,000	0	0
Accommodation core costs from membership	1,000	1,000	0	0
n/a	0	0	0	0
n/a	0	0	0	0

TOTAL:	16,000	16,000	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
n/a	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Head of Business & Community Together post & on costs	43,000	44,200	0	87,200
Business marketing and print material	2,000	1,300	0	3,300
Business events and networking	3,000	3,500	0	6,500
Volunteer expenses	1,500	1,500	0	3,000
	0	0	0	0

TOTAL:	49,000	50,500	0	100,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	550,482
Activities for generating funds	137,118
Investment income	48
Income from charitable activities	172,118
Other sources	0
Total Income:	859,766

Expenditure:	£
Charitable activities	626,255
Governance costs	11,429
Cost of generating funds	142,930
Other	0
Total Expenditure:	780,614
Net (deficit)/surplus:	79,152
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	242,720
Long-term liabilities	0
*Total Assets (A):	242,720

Reserves at year end	£
Restricted funds	95,689
Endowment Funds	0
Unrestricted funds	147,031
*Total Reserves (B):	242,720

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	20,950	49,000	20,000
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Martin Charitable Trust	91,000	68,000	0
Hans & Julia Rausing Trust	0	63,500	55,000
DMGT	30,000	30,000	30,000
Transforming Local Infrastructure	45,765	22,883	0
B&J	20,000	15,000	5,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Susan Diane Dolton**

Role within **Director**
Organisation:

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